

Partnership with Parents Policy

Providers must enable a regular two-way flow of information with parents and or carers and between providers if the child is attending more than one setting.

EYFS statutory Guidance pg. 29

Our policy for partnership with parents is:

We believe:

That parents and carers are the most important people in their children's lives. They are their first teachers, friends and playmates. They are the people who know the most about their child/children and therefore have a very important role to play in their child's early education. Parents will be given access to all written records about their children (except when data protection laws stipulate it is against the best interest of the child to do so) and where requested, comments from parents are incorporated into the childrens records. Parents will be given free access to development records about their child for example the EYFS profile. However a written request must be made for personal files on the children and providers must take into account data protection rules when disclosing records that refer to third parties. Parents will always have access to a manager and key person to discuss any issues or developments involving their children.

Our procedure for partnership with parents is:

- Sharing with parents what the child has been doing during the day
- Sharing anecdotes of what the child had enjoyed and participated in
- Discussing with parents the child's progress and development
- Involving parents in the planning for their childrens needs and interests
- Open evenings or parental meetings
- Sharing learning journeys and developmental records
- Encouraging parents to add comments to their children's development records.
- Providing other opportunities to participate in their child's learning i.e. stay and play.

It would be helpful if parents could arrive early enough in the morning to inform staff about any issues concerning their child, likewise in the evening. This will enable staff to spend a few minutes discussing the child's experiences. It is important to remember that due to the opening times of the nursery, the child's key person may not be there when parents arrive or depart, however as much as possible the child's key person will be available. If not It may be necessary for parents to communicate their child's needs to the member of staff on duty, who will feed this information back to the key person. If at any time parents/carers have worries or concerns or would like to talk privately to their key person or the nursery manager, parents should let them know so that arrangements can be made to ensure this happens.